**Advanced Primary Medicine Prescription Policy**

1. Prescriptions are provided during OFFICE HOURS ONLY.
2. Telephone requests for prescription refills will only be addressed during office hours. We require **3 business days** processing time for **ALL refills.**
3. We do **NOT “PRIOR AUTHORIZE”** medications. We prescribe medications which are covered by your insurance’s prescription formulary. If a need for an alternative medication is justified due to allergy, etc., an alternative medication on the formulary will be substituted.
4. We ask that you **bring ALL your medication with you** at your appointments. This allows us to correctly identify the medication and dosages that you are currently taking.
5. Please be aware we ONLY REFILL MEDICATIONS UPON REQUESTS FROM OUR PATIENTS, NOT THEIR PHARMACIES.
6. We do not prescribe medical marijuana or chronic pain medications/scheduled drugs.
7. We do not manage chronic pain conditions with opioid medications. You will be referred to Pain Management specialists for this.

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**Name Signature Date**